



May 20 – 23, 2018  
Venetian & Palazzo Resort Hotel Casinos  
Las Vegas

## APPROVED CONTRACTOR LIST

**⚠ EXHIBITOR FRAUD WARNING!** Please take a moment to read this important warning to all Agent Summit exhibitors. Below is a list of Agent Summit Approved Contractors. No other approved contractors will solicit you directly. If you are contacted by a company not listed below and you would like to check the validity, please email [marguerite.hoffman@bobit.com](mailto:marguerite.hoffman@bobit.com)

### Audio Visual

SES – Specialized Event Services  
201 Sands Ave.  
Las Vegas, NV 89169  
Ph: 702-733-5070  
[servicecenter@sandsexpo.com](mailto:servicecenter@sandsexpo.com)

### Booth Staffing & Talent

Judy Venn & Associates  
3401 W. Charleston Blvd.  
Las Vegas, NV 89102  
Phone: (702) 259-4494  
[lvinfo@judyvonn.com](mailto:lvinfo@judyvonn.com)

### Business Center

**FULL SERVICE**  
FedEx Office Business Center  
Level 2 - Venetian Congress Center  
Ph: (702) 836-4400  
Fx: (702) 262-0801

### LIMITED SERVICE

Sands Expo Exhibitor Service Center  
Level 1 of Sands Expo  
Ph: 702-733-5070

### Catering

Venetian/Palazzo/Sands Expo  
201 Sands Ave.  
Las Vegas, NV 89169  
Ph: (702) 733-5676  
[catering@sandsexpo.com](mailto:catering@sandsexpo.com)

### Decorator/Furniture

Shepard Exposition Services  
Contact: Customer Service  
5845 Wynn Rd., Suites A, B, C, D  
Las Vegas, NV 89118  
Phone: (702) 507-5278  
Fax: (702) 948-0341  
**EVENT CODE: L144560518**  
[lasvegas@shepardes.com](mailto:lasvegas@shepardes.com)

### Electrical/Lighting

SES – Specialized Event Services  
201 Sands Ave.  
Las Vegas, NV 89169  
Ph: 702-733-5070  
Fax: (702) 733-5568  
[servicecenter@sandsexpo.com](mailto:servicecenter@sandsexpo.com)

### Florist

Convention Plant Creations  
827 Magazine Street  
New Orleans, LA 70130  
Phone: (800) 749-4524  
Fax: (504) 524-5958  
[Felicia@conventionplant.com](mailto:Felicia@conventionplant.com)

### Freight

ELITeXPO  
Michael Reed  
845 Commerce Drive  
South Elgin, IL 60177  
Phone: (800) 543-5484  
[michaelr@elitexpo.com](mailto:michaelr@elitexpo.com)

### Hotel Reservations

Venetian & Palazzo Resort Hotel Casinos  
3325 S Las Vegas Blvd  
Las Vegas, NV 89109  
Ph: (866) 659-9659  
Group Rate: \$289/night  
Group Rate Deadline: April 29, 2018 or  
until block is full  
Reference: Agent Summit

### Insurance Management

Rainprotection Insurance  
Phone: (800) 528-7975  
[Sales@rainprotection.net](mailto:Sales@rainprotection.net)

### Internet Services

SES – Specialized Event Services  
201 Sands Ave.  
Las Vegas, NV 89169  
Ph: 702-733-5070  
Fx: (702) 733-5568  
[servicecenter@sandsexpo.com](mailto:servicecenter@sandsexpo.com)

### Shipping & Receiving

*\* Shipping labels provided in the Shepard Service Kit*

### ADVANCE WAREHOUSE

[Exhibiting Co. & Booth #]  
Agent Summit  
c/o Shepard Exposition Services  
5845 Wynn Rd., Suites A,B,C,D  
Las Vegas, NV 89118  
Phone: 702-507-5278  
Fax: 702-948-0341  
[lasvegas@shepardes.com](mailto:lasvegas@shepardes.com)  
**EVENT CODE: L144560518**

### Shipping Dates:

April 23 - May 14, 2018  
*\*Shipments received May 15-May18, 2018 will incur a surcharge for late delivery*

### DIRECT TO SHOW SITE

c/o Shepard Exposition Services  
[Exhibiting Co. & Booth #]  
Agent Summit  
Sands Expo & Convention Center  
201 Sands Avenue  
Las Vegas, NV 89169

**Shipping Date:** Shipments accepted starting May 21, 2018 at 8:00am. *\*Shipments arriving direct to show site before this time will be turned away at the expense of the exhibitor.*

### Registration & Lead Retrieval

Custom Registration, Inc.  
2001 E Randol Mill Rd Ste 135  
Arlington, TX 76011  
Phone: (817) 277-7187  
Fax: (817) 277-7616  
*\*Phone registrations only, for questions call 800-576-8788.*

### Security

Pro-Tect Security  
3511 S. Eastern Avenue  
Las Vegas, NV 89169  
Phone: (702) 735-0110  
Fax: (702) 735-7793  
[www.protectsecurityvegas.com](http://www.protectsecurityvegas.com)